

*Official Minutes*  
**McKENZIE HISTORIC PRESERVATION COMMISSION**  
**March 22nd, 2012 MEETING MINUTES**  
**McKenzie City Hall @ 5:30 PM**

**I. Call to Order/Establishment of a Quorum**

Meeting called to order by Vice-Chairperson Priestley and a quorum was established.

All members of the Historic Preservation Commission were present except Chairperson Robb and Mayor Holland.

Members of the Historic Preservation Commission are: Chairperson Dean Robb, Vice-Chairperson Keith Priestley, Secretary Lisa Norris, Commissioners Ed Dillon, Jessie Townes, Ken Mitchum and Mayor Jill Holland.

**II. Approval of Agenda**

Motion was made by Commissioner Norris, seconded by Commissioner Townes, to approve the agenda. The motion passed.

**III. Reading and Approval of the Minutes**

Motion was made by Commissioner Norris, seconded by Commissioner Mitchum, to approve the minutes of the February 23rd, 2012 meeting. The motion passed.

**IV. Old Business**

**A. Status recommendation/cover letter of the selected consultant (A2H) to the Tennessee Historic Commission Office**

**Discussion:**

Renee Tavares, Historic Preservationist updated the commission that the Mayor will be sending the documentation to the State for review, as soon as the state gives approval we can precede.

**B. Review of Historic Inventory Progress**

**Discussion:**

Renee Tavares, Historic Preservationist updated the commission with the Historic Inventory Progress. Tavares reported they met on February 27<sup>th</sup> for training, each person was given (5) five properties to begin with. Tavares reported they have a Bethel student helping and she was doing very well; also they are expecting a student from MTSU to begin helping as well. She concluded they will be meeting again March 26<sup>th</sup> to continue progress.

**C. Review of Historic Grant for Park Theater revitalization**

**Discussion:**

Postpone for following meeting.

**Action Taken:**

**D. Historic Events schedule**

**Discussion:**

Reported the Cemetery Walk at Mount Olivet Cemetery, April 13<sup>th</sup> and 14<sup>th</sup>.

**E. Any other properly presented old business**

None.

**IV. New Business**

**A. Any other properly presented new business**

None

**V. Other Business**

**A. Any other properly presented other business**

None.

**VI. Reports by Staff, Officers and/or Committees**

**A. Any other properly presented business**

Jennifer Waldrup, Economic Events Coordinator updated commission with events scheduled. Waldrup reported there will be a cemetery walk at Mount Olivet Cemetery, she explained that the city will be highlighting (6) six individuals that lived in McKenzie during the civil war. She said it will be interesting to hear what they did during that time and what they went on to do after. Waldrup reported the times of the event and the schedule. She said donations will be accepted; but a fee will not be charged for the event.

**VII. Other Business**

**A. Agenda & Regular Meeting Schedule Dates**

Agenda Meeting: Thursday **April 12<sup>th</sup>**, approximately 3:30 P.M.

Regular Meeting: Thursday **April 26<sup>th</sup>**, approximately 5:30 P.M.

### **VIII. Adjournment**

A motion was made by Commissioner Dillon, seconded by Commissioner Norris to adjourn. The motion passed.

Meeting was adjourned at **5:34 P.M.**